

**Preliminary financial estimates for 2023-24 Version 1**

<i>Numbers in italics are estimates</i>	<b>Actual audited 2020-21</b>	<b>Actual audited 2021-22</b>	<b>Actual &amp; projected 2022-23</b>	<b>BUDGET projected 2023-24</b>	<b>Note</b>
<b>Recurrent payments</b>					
Clerk's salary	1482.00	1500.00	1785.60	1800.00	
Clerk income tax	18.00		14.40		
Clerk's costs	336.79	575.70	550.00	550.00	<b>a</b>
Payroll administration	100.00	75.00	157.00	160.00	
Bank charges		44.00	130.00	140.00	<b>b</b>
Grounds maintenance	2130.09	2161.95	2194.72	2500.00	<b>c</b>
Toddlers Play Area annual inspection	65.00	67.50	70.00	70.00	
Toddlers play equipment maintenance	108.50	0.00	50.00	100.00	
Benches & signs maintenance		55.83			
Insurance	356.60	374.97	367.34	400.00	
Internal & external audit	80.00	80.00	80.00	80.00	<b>d</b>
Annual subs (LRALC, LRPFA)	223.13	214.31	225.93	240.00	
Room hires	60.00	80.00	105.00	120.00	<b>e</b>
s137 donation Community First Responders	200.00	250.00	250.00	250.00	
ICO Data Protection Act registration	35.00	35.00	35.00	40.00	
Training	0.00	0.00	60.00	100.00	
Stationery / administration / sundries	33.98	0.00	20.00	50.00	
Parish Christmas tree / event / lights	200.00	250.00	360.00	300.00	
Christmas lighting grant to PCC			40.00	40.00	
Printing annual report	22.00	20.00	20.00	25.00	
Information kiosk electricity & repairs	52.45	89.23	70.00	90.00	
Donation to Horticultural Show	40.00	55.00	40.00	40.00	
<b>Total recurrent payments [A]</b>	<b>5543.54</b>	<b>5928.49</b>	<b>6624.99</b>	<b>7095.00</b>	
<b>Non-recurrent payments</b>					
Transfer to CGG	75.00				
Arnold-Baker 12th edition	119.99				
Re-testing of street lighting columns for SID	479.00				
Cemetery Paths Project		5480.00			
Play bark for Toddlers Play Area		485.00	1340.00		
Transfer to Carlton Parish Plan Group		150.00			
Laying CDJO hedge		1560.00			
Gate Information Board		1855.00			
Renounced grant of exclusive rights		400.00			
Platinum Jubilee trees for churchyard		132.00			
Grass seed for churchyard		86.75			
Answerphone for Clerk		52.49			
Churchyard wall drainage			232.68		
Grant for Platinum Jubilee Party			200.00		
SID repairs			67.00		
Lamp for church gate				350.00	
<b>Total non-recurrent payments [B]</b>	<b>673.99</b>	<b>10201.24</b>	<b>1839.68</b>	<b>350.00</b>	
<b>Total VAT on all payments</b>	<b>226.23</b>	<b>1730.84</b>	<b>1543.00</b>	<b>375.00</b>	
<b>Total payments [A] + [B] + VAT</b>	<b>6443.76</b>	<b>17860.57</b>	<b>10007.67</b>	<b>7820.00</b>	

**Reserve funds**

Parish Council election reserve			2000.00		
Recreational land reserve			39025.00	1000.00	
Contingency reserve			4000.00		
Fixed Asset Fund	650.00	650.00	650.00	650.00	f
<b>Total transfers to / reserve funds [C]</b>	<b>650.00</b>	<b>650.00</b>	<b>45675.00</b>	<b>1650.00</b>	
<b>Total payments &amp; reserves [A+B+C+VAT]</b>	<b>7093.76</b>	<b>18510.57</b>	<b>55682.67</b>	<b>9470.00</b>	

**Receipts**

Precept on H&BBC	8300.00	8300.00	8550.00		
VAT refunds	304.59	1938.36	358.85	420.00	
Bank interest	25.86	5.43	30.00	1000.00	g
Rents	1.00	1.00	1.00	1.00	
Cemetery fees/income	450.00	600.00	800.00		h
H&BBC P&CIF Cemetery paths project		2577.00			
H&BBC P&CIF CDJO hedge laying		780.00			
H&BBC P&CIF Gate information board		936.00			
Refund from Parish Plan Group			273.02		
H&BBC P&CIF CDJO playbark			610.00		
H&BBC P&CIF lamp for church gate				175.00	
<b>Total receipts [D]</b>	<b>9081.45</b>	<b>15137.79</b>	<b>10012.87</b>	<b>1596.00</b>	
<b>Brought forward at start of financial year [E]</b>	<b>46337.78</b>	<b>48325.47</b>	<b>44952.69</b>	<b>-717.11</b>	
(Balance b/fwd less earmarked funds)					
Total of receipts and balances [D+E]	55419.23	63463.26	54965.56	878.89	
Total payments & reserves [A+B+C+VAT]	7093.76	18510.57	55682.67	9470.00	
<b>End of year balance [D+E] - [A+B+C+VAT]</b>	<b>48325.47</b>	<b>44952.69</b>	<b>-717.11</b>	<b>-8591.11</b>	

**Reconciliation**

End of year balance carried down	48325.47	44952.69
Carlton Footpath Group (CFG) Fund	57.01	57.01
Carlton Gardening Group (CGG) Fund	273.37	163.12
Carlton Parish Plan Group		123.02
Fixed Asset Fund (FAF)	4529.90	5179.90
Keep Carlton Tidy Group (KCTG) Fund	151.53	151.53
Parish Amenities Fund (PAF)	1154.18	998.68
<b>Total (Balance + earmarked funds etc)</b>	<b>54491.46</b>	<b>51625.95</b>
<b>Carried forward in R&amp;P account book</b>	<b>54491.46</b>	<b>51625.95</b>

**Notes - refer only to 2022-23 and 2023-24**

- a Excludes costs charged to volunteer groups; includes £180 internet service provider (website & email), £120 broadband subscription
- b Bank charges introduced 1st November 2021
- c Revised contract. PC Minutes p.1876/5 refers
- d Internal audit fee is paid 1 year in arrears: figure for 2022-23 is for audit of 2021-22 accounts.
- e 6 PC meetings of 2 hrs; Community Hub hire £10/hr from Jan 2022
- f PC Minutes p.1823/11h refers
- g Estimate based on bank interest paid at 2.5%
- h Cemetery fee income is not estimated

**Abbreviations**

CDJO - Carlton Diamond Jubilee Orchard	H&BBC - Hinckley & Bosworth Borough Council
LCC - Leicestershire County Council	
LRALC - Leics & Rutland Association of Local Councils	LRPFA - Leics & Rutland Playing Fields Association
P&CIF - Parish & Community Initiative Fund	SID - Speed Indicator Device

**This budget was approved by Carlton Parish Council on \*\*\*\*\***